

SPECIAL ANNOUNCEMENT
FOR THE ALLOTTEES OF
OPF VALLEY ZONE-V, ISLAMABAD

All allottees of OPF Valley Zone-V, Islamabad, who were reserved/allotted plot earlier during the year 1995-99 (Phase-I and Phase-II), are informed that new plot numbers as per revised approved master plan have been allocated to them and their allotment letters are ready for collection. Please also provide photocopies of CNIC and OPF membership card if not provided previously. You may collect it personally or complete the following formalities for its collection: -

It may also be noted that payment schedule for depositing remaining amount is as under: -

Half of the remaining amount due by	31-01-2010	
2 nd Half of the remaining amount due by	30-04-2010	
Federal Excise Duty @ Rs.100/- Per Sq. Yard due by	30-06-2010	(For all allottees Phase-I, II, and III)

Please deposit your remaining amount as per above mentioned schedule, otherwise, surcharge @ 16% per annum will be charged on all delayed payments.

Allottees or their authorized persons can collect the allotment letters from OPF Regional Offices Karachi, Lahore, Peshawar, Quetta, Mirpur (AJK) and Sub-Regional Office Multan under prior intimation to this office by e-mail at housing@opf.org.pk, so that their letter could be sent without any delay.

All those allottees who have not deposited copies of their CNIC and Membership Card are requested to send the following information immediately: -

Two Photographs
Reference number

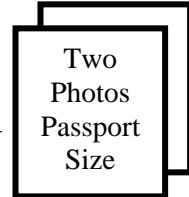
(as mentioned on the top of allotment/reservation letter or cash acknowledgement receipts)

Name of Allottees
Father's /Husband's name
CNIC #
OPF Card #
Address (Abroad)

(attach photocopy)

(attach photocopy)

Phone/fax #
e-mail address
Address (in Pakistan)
Phone/mobile #



(Please tick the address for correspondence in future)

a) **Through Registered Mail.**

i. Forward written request for dispatch through Registered mail along with risk certificate (Specimen attached).

b) **Through Authority Letter**

i. You may authorize some one for collection of allotment letter on authority letter (Dully attested).

Note:- **Please bring your original CNIC/OPF membership card along with photocopies, at the time of collection of allotment letter. Always mention your Reference number of file in all correspondence.**

Risk Certificate
(Specimen)

I am willing to get my allotment letter through Registered Mail/U.M.S. at my own risk. In case of any loss I will complete all formalities for issuance of duplicate allotment letter along with payment of prescribed fee.

Signature _____

Name _____

Address _____

Phone No. _____

e-mail _____