

Vacancy Announcement VA18P077V01 National Project Officer – Reintegration

Improving Migration Management in Silk Routes Countries

Posting date:	18th July 2018
Deadline for applications:	31st July 2018
Duty station:	Islamabad, Pakistan
Start date:	20th August 2018 or sooner
Contract duration:	12 months (with possibility of extension)
Type of post:	Local

Organisational Overview

The International Centre for Migration Policy Development (ICMPD) is an international organisation tasked with promoting innovative, comprehensive and sustainable migration policies. With 17 Member States and over 60 projects active throughout Europe, Africa, Asia and Latin America, ICMPD is a growing and ever-more relevant presence in its field. The organisation's greatest assets are its 200+ staff members, who personify its values of commitment, integrity, partnership, respect, and innovation in actions and decisions.

Project Overview

ICMPD is implementing a project called "Improving Migration Management in the Silk Routes Countries" (hereinafter referred to as 'the Project') and funded by the European Union. It aims to maximize the development potential of migration and mobility within the Silk Routes region and towards major migrant receiving countries as well as to establish comprehensive regional responses to migration and mobility with full respect to human rights and protection of migrants.

The specific objectives of the Project are essentially to strengthen the regional dialogue based on shared and clear understanding of migration and mobility between the Silk Routes countries and European counterparts; improve migration governance and mobility; and operationalise the migration dialogue.

Within this context, the Project supports the Government of Pakistan, particularly the Overseas Pakistanis Foundation (OPF), through strengthening the capacities and providing support for the full operationalisation of the Facilitation and Reintegration Centre (FRC). Established by the OPF as a pilot in December 2017, the FRC is envisioned to create a database of returned or returning migrant workers to Pakistan, most of whom are working in several service industries in the Middle East. From the data gathered, FRC will identify immediate needs and provide them with such services, or refer them to the appropriate agencies which have existing programmes and are able to support them upon return. Among the potential services needed for reintegration are recognition or upgrading of skills of returning migrants, new jobs or employment, opportunities for business, livelihood and entrepreneurship, and business incubation or feasibility support. OPF started to convene various agencies both from the public and private sector to make up the inter-agency committee on reintegration (lateral integration).

For this purpose, based on an agreement with the OPF, ICMPD will assist in:

- Strengthening the capacities and operationalisation of the FRC within OPF, both at the central and regional offices. Activities within this area include, among others, capacity building of FRC personnel, creation of the inter-agency coordination or lateral

integration, strategic planning among member agencies, and preparation of a five-year action plan, including a marketing and outreach strategy.

- Supporting the establishment of a database for the registration of returning overseas Pakistanis and online platform that will facilitate the registration, provision of services as may be needed such as employment, livelihood or business, or referral to appropriate agency within the government or the private sector for appropriate action and response.
- Creation of efficient, responsive and timely referral and response mechanisms and pathways that will involve various actors or agencies from the government, private sector, civil society and others, accompanied with a monitoring tool, to ensure sustainable socio-economic reintegration of returning migrants.

The National Project Officer on Reintegration, who will work together with other ICMPD project managers and officers, will support OPF in the abovementioned activities.

Job Description

The National Project Officer on Reintegration will be based at the OPF central office in Islamabad, Pakistan and will report to both ICMPD Regional Coordinator for Silk Routes and OPF Managing Director. He/She will regularly provide technical expertise and support to OPF in the operationalization of the FRC and in the implementation of its work plan, coordinate with relevant agencies and organizations from the public and private sector, assist in the conduct of meetings, planning sessions, workshops and trainings, and document relevant events and activities of the FRC, among others.

Tasks and Responsibilities

The National Project Officer on Reintegration will perform the following:

- Regularly provide technical expertise and support to OPF in the operationalization of the FRC and in the implementation of its work plan;
- Assist in setting-up the regional offices of the FRC;
- Co-organize with OPF the formal launching of the FRC and related activities;
- Assist in the conduct of capacity building, training, workshops and consultations with and for OPF and members of the inter-agency committee;
- Assist in designing, implementing and analysing data collection strategies on returning and returned Pakistan migrants and feed the analysis into the FRC policies, work plan, rules and procedures, response and referral process, and communication and outreach strategy;
- Conduct mapping and inventory of agencies from the public and private sector, civil society, academe, faith-based groups, etc. which can contribute to the operationalization of the FRC, particularly in the response and referral process;
- Coordinate with various stakeholders from private and public sector in identifying their role and contribution in the reintegration process, soliciting their active participation in the inter-agency committee and the response and referral pathways, and encouraging them to implement specific, timely and responsive reintegration programmes and services in accordance with their mandate, function and responsibilities;
- Assist in populating and expanding the OPF-FRC website particularly on reintegration programmes and services from various agencies and organisations, and the response and referral pathways/processes with complete directory for easy coordination and monitoring of responses/actions;
- Prepare information materials and knowledge products, particularly in promoting the programmes and services of the FRC;

- Assist in preparing the module or presentation including return and reintegration in the modules for pre-departure orientation and briefing;
- Assist OPF-FRC in reaching out to overseas Pakistanis and their families to better promote FRC programmes and services, solicit their inputs, engage with them for collaboration and participation in the FRC activities;
- Document all relevant ICMPD and OPF activities such as capacity building, knowledge exchange, meetings and workshops of the inter-agency committee, and outreach to Pakistani migrants and their families;
- Assist in coordinating the various activities of ICMPD and OPF as indicated in the agreement and work plan;
- Perform other functions and responsibilities as may be necessary for the full implementation of the agreement between ICMPD and OPF as well as the operationalisation of the FRC.

Key Results

In collaboration with the OPF-FRC, the National Project Officer will deliver the following:

- Comprehensive one- and five-year workplan for the FRC;
- Approved terms of reference for the inter-agency committee on reintegration or lateral integration with multi-stakeholder members;
- Detailed mapping and inventory of agencies (including a detailed directory) from the public and private sector, civil society, academe, faith-based groups, etc. which can contribute to the operationalization of the FRC, particularly in the response and referral process;
- Paper containing the analysis of the data culled from the registration of returning overseas Pakistanis;
- Comprehensive pathways/flow for the response and referral mechanisms published both in hard-copy and operating online through the FRC webpage;
- Comprehensive communications plan and marketing strategy that will help promote the work of FRC and at the same time, forge partnerships and collaboration with both public and private sector in providing needed services for the reintegrating Pakistani migrants, and the corresponding information materials and knowledge products;
- Module or presentation including return and reintegration in the modules for pre-departure orientation and briefing, pre-tested and prepared in consultation with various stakeholders, primarily the Migrant Resource Centres in Pakistan;
- Coordination and documentation of all relevant ICMPD and OPF activities such as capacity building, knowledge exchange, meetings and workshops of the inter-agency committee, and outreach to Pakistani migrants and their families.

The deliverables are to be submitted in-line with the workplan and timeframe to be developed in collaboration with ICMPD and OPF.

Incumbent Profile

Education:

- Masters degree (or equivalent) in international relations, law, development studies, economics, social or political science, migration studies or related field.

Experience:

- Minimum of 3 years' of position-relevant professional experience in management of projects and programmes in the field of migration. Relevant work experience on return and reintegration of migrants is an asset.

Knowledge, skills, abilities:

- Fluency in English and Urdu (oral and written proficiency) is required;
- Professional experience in project management and management of project teams and/or experts. Previous experience of working with governmental and international organisations is an asset;
- Prior work experience and comprehensive understanding of the Pakistan governance and administrative structures and policies, especially with regard to migration issues;
- Prior experience and comprehensive understanding of effective service delivery, community engagement, outreach, and developing relevant information materials and knowledge products;
- Clear and sound understanding of migration issues, especially within the framework of external cooperation;
- Excellent background knowledge on recent economic, social and political developments in Pakistan;
- Ability to establish good work relations with the Government of Pakistan and a multinational, multi-disciplinary team;
- An attitude of openness and commitment to human rights and gender equality principles;
- Ability to plan, manage priorities to meet deadlines, and work under pressure on occasion in a highly stressful environment;
- Excellent inter-personal and communication skills.

Application Procedure

Interested candidates are requested to submit their application in English through the ICMPD online recruitment system at <http://www.icmpd.org/work-for-us/current-vacancies> by midnight (CET) of the closing date specified above. For this purpose, candidates will first need to register with the ICMPD website. Once the relevant data has been entered, candidates will be able to apply for vacancies.

Please note that in the course of the online application, the motivation letter and personal CV must be uploaded in the EuropeAid format in English. The template is available for download at <http://www.icmpd.org/work-for-us/>.

All applicants are encouraged to apply as soon as possible after the vacancy has been posted and well before the deadline stated above. Applications received after the published deadline, and offline applications submitted via email, fax or post, will not be considered.

Due to the high volume of applications, only short-listed candidates will be contacted and applicants are expected to be available for a personal/telephone interview.

Technical Support

In the event of a technical issue with your application, please email recruitment@icmpd.org.